**MARKER ENCOUNTERS**

1. STOP THE MARKING PROCESS

2. REFER TO THE UNIT COORDINATOR

**Evidence of inadequate paraphrasing**
e.g. passages of text highlighted in Turnitin Originality Report

**Evidence of inadequate acknowledgment of sources**

**Evidence of copying/using creative work or artefact**
e.g. images, video, designs, music, code

**Evidence of self-plagiarism**

**Evidence of collusion/theft**
e.g. two or more students submit similar work

**Evidence of fraud and/or intention to cheat**
e.g. contracted someone else to do the work

Does the incident involve a ‘New to Curtin’ student*

Is there another opportunity for the student to demonstrate academic writing within the unit?

Advising students of available educational support. Consider providing an opportunity to correct the plagiarism and resubmit.

Follow the Management of Level I Plagiarism procedure

Follow the Academic Misconduct-Plagiarism process (refer to Managing Student Misconduct: Explanatory Guide for Staff)

**Probable Intent**

**YES**

**NO**

**REFER TO AUTHORISED OFFICER**

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*New-to-Curtin student*

A student enrolled in any pre-Bachelor, undergraduate or postgraduate course who has not yet successfully completed the designated unit (or appropriate alternative) within the course in which information and instruction about academic integrity is provided and:

- has completed less than 50 credit points of study at Curtin; or
- has less than 50 credit points of study on their record; or
- has been enrolled in less than two study periods at Curtin.

A student enrolled in a Higher Degree by Research degree prior to the submission of their candidacy document.

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**CRICOS Provider Code WA 00301J, NSW 02637B**

**http://academicintegrity.curtin.edu.au/staff/policy/Process_staff.cfm**